

April 23, 2008

RE: APPOINTMENT TO SERVER ROOM SPACE EVALUATION COMMITTEE

Dave Zavatson (Chair)  
Bill Broadley  
Dana Drennan  
Tom Fortis  
Mike Lewis  
Keith Kanda  
Fred Torres  
UCD Health System Member - TBD

I write to confirm your appointment and welcome you as a member of the Server Room Space Evaluation Committee.

Campus server room space is at an all-time premium and many departments are asking for help in placement of their servers in safe and appropriately powered and air conditioned environments. A new committee was recently appointed by Interim Provost Horwitz to provide recommendations for investments in space used as server rooms. (See <http://vpviet.ucdavis.edu/computingfacilities.cfm> to view the charge letter). The committee is referred to as the "Strategic Approach to Investments in Computing Facilities" committee and is co-chaired by myself and Vice Chancellor John Meyer (Office of Resource Management and Planning). Representation includes the UC Davis Health System.

The newly-formed "Server Room Space Evaluation Committee" will play a critical leadership role by developing priorities that help support the planning and implementation of requests for space and space renovations involving server facilities.

Specifically, the Server Room Space Evaluation Committee will

- Propose, review, and evaluate requests for space or space renovations, and make recommendations to the Strategic Investments group for final decisions
- Recommend a decision matrix and selection criteria to guide allocation of space by the Strategic Investments group (or a subset of that group)
- Develop an expedient but thoughtful process for proposal review
- Develop and maintain a detailed inventory, including relevant environmental and functional details, of server room space throughout the campus
- Develop a per-service rate structure that reflects "fully-loaded" costs for server room space
- Advise the Strategic Investments group on opportunities to leverage projects and capacity planning

- Make recommendations for changes in membership and/or charge to reflect “lessons-learned” and/or changing circumstances or opportunities.

Rapid turnaround of evaluations and recommendations is essential, as is frequent and ongoing communication. To that end, I ask that you quickly establish a frequent and regular meeting schedule to accommodate the requests already awaiting review, as well as the pace at which new proposals are expected.

I know this charge puts additional demands on your already-heavy schedules, and appreciate in advance your willingness to serve. You represent, individually and collectively, technical expertise and perspectives that are critical to the campus success in this very important area.

Sincerely,

Peter M. Siegel  
Vice Provost and Chief Information Officer  
Information and Educational Technology

Cc: Strategic Approach to Investments in Computing Facilities Committee:

John Meyer, Co-Chair  
Zhi Ding  
Maurice Hollman  
Barry Klein  
Enrique Lavernia  
Morna Mellor  
Michael Minear  
Karl Mohr  
Stan Nosek  
Dave Shelby